



MEMORANDUM

TO: Indiana High School Principals
Indiana Advanced Placement Coordinators

FROM: Becky Kennedy, Advanced Placement Program Coordinator

DATE: February 15, 2008

SUBJECT: 2007-08 Advanced Placement Guidelines for Schools

This announcement is to inform schools of the 2007-08 guidelines for state and federal funding of Advanced Placement (AP) exams for students enrolled in public and accredited nonpublic high schools. **Please share this information with your school's AP Coordinator.**

STATE FUNDING

State funding for AP exams is available **exclusively** for students in **grades 11 and 12** who take **AP Mathematics and Science exams**.

- Students **must** be enrolled in one or more of the following AP courses in order for the exam to be covered by state funding: AP Calculus AB, AP Calculus BC; AP Statistics; AP Biology; AP Chemistry; AP Environmental Science; AP Physics B; AP Physics C: Electricity and Magnetism; AP Physics C: Mechanics.
- AP Computer Science A or AP Computer Science AB are **NOT** considered math or science courses and those AP exams are **NOT** covered by the funding described in this memo.

FEDERAL FUNDING

Federal funding is available for AP exams not covered by state funds for **any student who** is enrolled in an AP course and **qualifies for the free and reduced lunch program**.

- Free & reduced lunch students in grades 9 and 10 who are enrolled in an AP course may have the **entire cost of all AP exams** paid by federal funding.
- Free & reduced lunch students in grades Grade 11 and 12 who are enrolled in an AP course may have the cost of AP exams paid, **excluding** mathematics and science exams. As noted above, mathematics and science AP exams may be covered by state funds.

STATE & FEDERAL FUNDING GUIDELINES

The following guidelines must be followed in order for the Indiana Department of Education (IDOE) to pay the invoice each school submits to the College Board.

- Students must be enrolled in the associated AP course to be eligible for AP state and federal funding.
- Each course which uses the “AP” title and provides “AP” on a student transcript **must be approved through the College Board AP Audit**. This process must be repeated with each new AP teacher and/or AP course. School names and approved AP courses are posted on the College Board Web site at: <https://apcourseaudit.epiconline.org/ledger/>
- The Department of Education **cannot pay fees for students who retake AP exams**. Retake exams may not be included in the number of exams which are paid by state or federal funds.
- **Schools must submit the College Board AP Exam Invoice: State Copy** to the Indiana Department of Education **by June 30, 2008** in order for exam costs to be funded.
- Please refer to the IDOE AP web page for **additional AP information**, updates and steps to accurately complete invoices at www.doe.state.in.us/opd/advpla/adv_pla.htm.

QUESTIONS

Questions regarding 2007-08 AP funding should be directed to Becky Kennedy at bkennedy@doe.in.gov or 317.232.9112.